

**COLORADO / WYOMING DISTRICT**



**OPTIMIST INTERNATIONAL  
2011-2012 DISTRICT EXPENSE VOUCHER**

I hereby certify that I have incurred the following expenditures in meeting the responsibilities of my office and request reimbursement by the District Treasurer within the provisions of the budget and available funds of the District.

NAME (Printed or Typed) \_\_\_\_\_

MAILING \_\_\_\_\_

ADDRESS: \_\_\_\_\_ City \_\_\_\_\_ ZIP \_\_\_\_\_

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_

Indicate the purpose of the expense:  
\_\_\_\_\_

Club Visitation Report Enclosed or Club Visitation Report Submitted on \_\_\_\_\_

**MAIL COMPLETED FORM TO Sam Bartley 3272 Foxtail Court Colorado Springs, CO 80920**

Items Attach paid invoices or receipts	Account <small>(Assigned by Treasurer)</small>	Amount
-----		\$
-----		\$
-----		\$
-----		\$
-----		\$
-----		\$
-----		\$
-----		\$

Sub Total of invoices and receipts: \$ \_\_\_\_\_

Date	From	To	Miles	Amount @ \$.35
-----	-----	-----	-----	\$
-----	-----	-----	-----	\$
-----	-----	-----	-----	\$
Subtotal Mileage Expense				\$

Approved \_\_\_\_\_ **Total Expenses \$** \_\_\_\_\_

Donna Priester, Governor

\$

**TO BE COMPLETED BY DISTRICT TREASURER:**

Budget Account Charged to: \_\_\_\_\_ Paid by Check No. \_\_\_\_\_

Date \_\_\_\_\_ By \_\_\_\_\_

Sam Bartley, District Secretary-Treasurer