

Directory of Services

Directory Listing Insertion Order

PLEASE NOTE: This is an insertion order for a **Directory Listing ONLY**. If you wish to **order a Display Ad**, please download the proper **Display Ad PDF** file from the district website or contact Mike Snipes and he will promptly supply you the proper insertion form. District website: www.optimistcowy.org; Contact Mike Snipes: 303-699-9161 or cowyoptimists@aol.com.

PLEASE PRINT LEGIBLY

Yes, please place my directory listing in the following category: _____ for the following issues:

Winter 2010 • **Spring 2010** • **Summer 2010** At a cost of \$50 per issue. All directory listing ads are prepaid.

My check for \$ _____ is attached for _____ issue(s)

Please bill me at the following address:

Name: _____ Phone: _____

Mailing Address: _____

City, State, Zip: _____ email _____

Contact: _____

1. Use the space at left to **design your listing** ad. Be sure to attach any special artwork you want included with the listing or supply specific description or web address where we might pick it up. **OR**
2. **Attach a business card** if you wish and we will be happy to work with it. We may ask you for originals of any special art or photos and we will match typefaces as closely as possible. **OR**
3. **Send us a PDF** file of your artwork to proper size (see specifications at left)

Mail artwork to:

Mike Snipes
18326 E. Mansfield Ave
Aurora, CO 80013
OR

Upload files to:

cowyoptimists@aol.com

Actual size of the ad in the magazine will be 2-¼ inches wide by 1-½ inches tall and should fit within our special borders. Be sure to check your web address for errors. If you do not have a web page, we will be delighted to design and build one for you at no additional charge and modify it at no charge each quarter your ad appears in our magazine. We make every effort to follow your design and typeface specifications.

Use the back of this sheet for additional instructions and information.

Your advertising makes our magazine possible. Thank you.

Deadlines

Winter issue: December 29, 2009

Spring issue: March 16, 2010

Summer issue: June 24, 2010

Copy and design, along with any proprietary artwork and your check must be received at the address above no later than 5 p.m. on the respective deadline dates. We make every effort to be accurate with information and artwork.