**Induction of JOI Club Officers**

“JOI Club Officers, You have been elected to positions of trust and responsibility to continue leading your ­­­­\_\_\_\_\_\_\_\_ JOI Club. I know that you appreciate the honor that has been conferred upon you. You have demonstrated leadership abilities and your devotion to the JOI program and Optimism. By your election, your fellow JOI members have expressed their confidence in your abilities & have placed in your hands the administration of the \_\_\_\_\_\_ JOI Club for this coming 20XX-XX year.

**PRESIDENT:** Through leadership and inspiration, it is your job to conduct business of the club so that all projects of the year will be attained. You will offer guidance and counsel to your members and encourage them to participate in the programs and objectives of Junior Optimist International, to the benefit of their community. You will prepare agendas for each meeting and make sure the organization of committees is in place.

**VICE/CO PRESIDENT:** In this capacity you will serve as a part of the your JOI Club’s Officer Team. You will be the President’s assistant in running the Club and encouraging its members. In the absence of the President, you will create an agenda and run the meetings in their place.

**SECRETARY:** It is your duty and responsibility to conduct your office in the manner prescribed by JOI Club Bylaws and Policies. As Secretary, It is your personal responsibility to maintain a helpful relationship with your President and to provide the teamwork necessary to attain your Club’s goals. You will keep the attendance of all members at meetings and at projects. And you will keep notes on discussions and ideas.

**TREASURER:** It is your duty and responsibility to keep track of money collected, monies raised and spent by the club. You will work with your JOI Club’s Advisors and keep them informed of your Club’s finances. You are also a part of the Officer team to keep your club successful.”

**OATH OF OFFICE**

*(Raise your right hands)* “In the presence of my \_\_\_\_\_\_\_\_ Optimist Club / and District Representatives here assembled, / I do solemnly promise and pledge / that I will discharge the duties of my office / to the best of my knowledge and abilities / and uphold the Optimist way of life and service, / so help me God! *(Lower hands)*

By virtue of the authority vested in me as your official JOI Representative, I declare you officially inducted in office.­­”